



Mansoura Manchester Program for Medical Education

Student



HAND BOOK

2022-2023



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Vision & Mission

Vision

To become a distinguished international program in medical education with regional leadership and committed to the national academic reference standards.

Mission

To prepare a competent graduate capable of delivering high quality health care services, equipped with lifelong learning and essential research skills in frame of commitment with medical ethics.



Why Mansoura Manchester Program for Medical Education?

Mansoura Manchester Program for Medical Education (MMPME) started since 2006. It is documented as a world-class medical bachelor's degree particularly as it adopts one of the leading medical educational curricula in UK, that develops in Manchester University.

The program relies on; a problem-based way of teaching plus a competency-based method of assessment and quality assurance. Early clinical experience and research methodology characterize the program.

Students learn through medical problems (problem-based) in small groups (10-15) students from year one. The problem will highlight certain inter-related topics that can include subjects from both pre-clinical or basic sciences, such as (Anatomy, Physiology, Histology, Biochemistry, Pathology, Microbiology, Parasitology and Pharmacology) as well as clinical sciences, such as (Internal Medicine, Surgery, Pediatrics, Obstetrics & Gynecology, Ophthalmology, ENT, Forensic Medicine and Community Medicine) in an integrated and modal formal using credit hour system.

Also, the programme depends on the students (student-centered) in a sense that students will learn from different sources like internet, periodicals, library, from one another and lastly from tutors and/or faculty members. Electronic E-Learning is an integral part of the programme, and students should be computer competent.

The scientific methods rely on the use of modern technology during the learning process with the implementation of a "hybrid education" model aimed at reducing the density of students inside education halls. The newly approved education system for the programme adopts a blend of traditional classroom instruction and online learning activities.

The curriculum is "designed as a spiral with vertical and horizontal integration that in Phase 1 forms a biomedical, clinical and behavioral science base, which is then revisited and expanded in Phases 2 from a clinical perspective.

The Institute offers a highly equipped skill lab and an outstanding library provision. Remarkably, Mansoura university has enormous clinical training services through highly



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equipped centers and the university hospital.

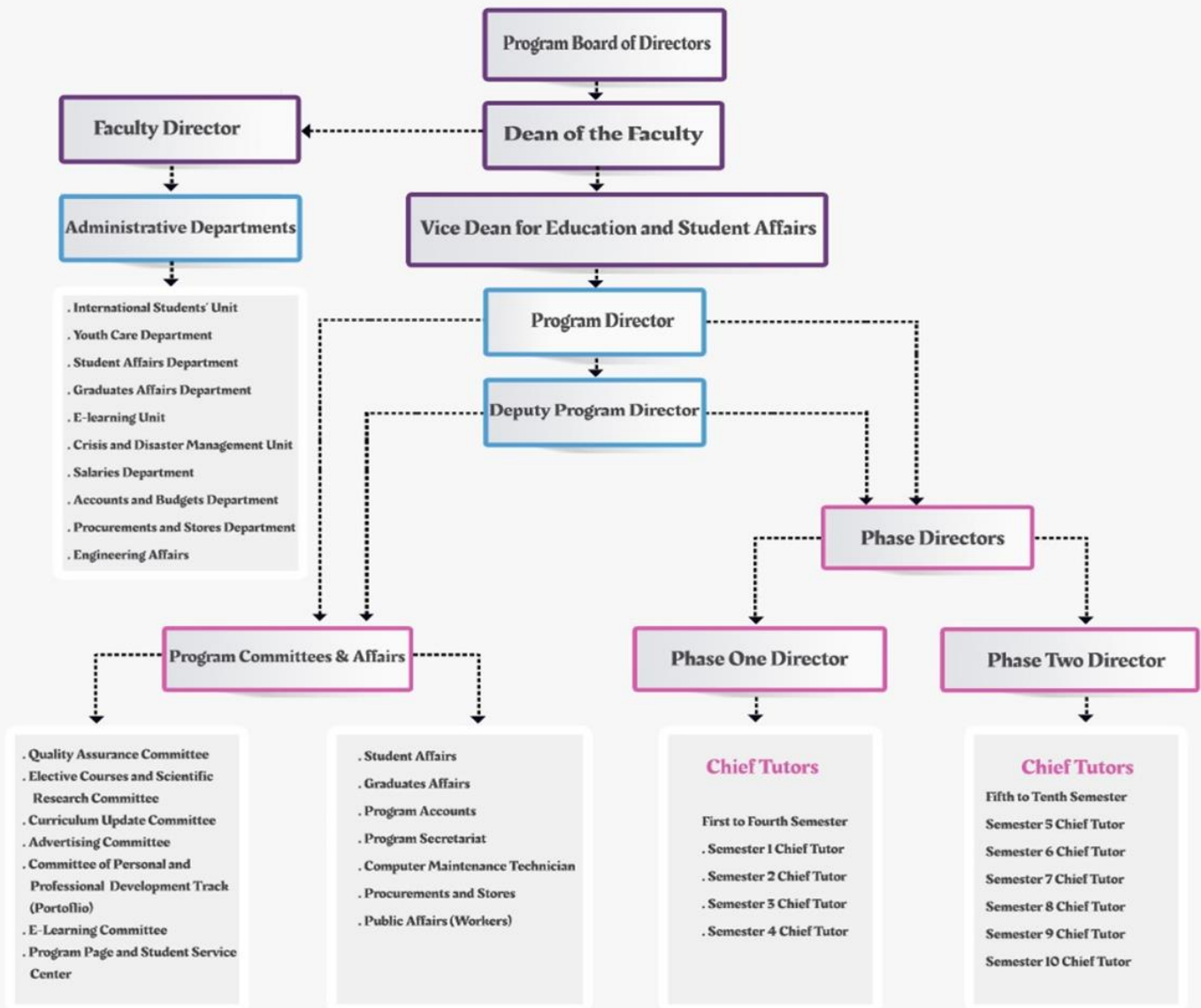
Now, MMPME has succeeded to attract students from **23** different nationalities. The program was accredited since **2017** from the National Authority for Quality Assurance and Accreditation of Education (NAQAAE). Then, it was reaccredited in **2022**.

The graduate must pass two years of compulsory training program according to the applicable regulations and laws. The graduation certificate from the program qualifies the practice of the medical profession after approval of the competent authorities in the countries in which the graduate intends to practice the profession.

Administrative structure



Organizational Structure Mansoura Manchester Program for Medical Education





Program structure diagram (2017 Bylaws) (5 + 2)

Year 1		Year 2		Year 3		Year 4		Year 5	
Induction	Essential skills (1-week)	Semester 3 (18 weeks)	Nutrition & Metabolism (including, ECE, PEP, EBM2 and SSC2)	Induction	Introduction to clinical learning (1-week)	Semester 7 (19 weeks)	Mind & Movement (including Human Rights, PEP and SSC4)	Semester 9 (19 weeks)	Special senses, Community and research methodology
Semester 1 (18 weeks)	Life cycle (including, foundation for 4-weeks. ECE.			Semester 5 (19 weeks)	Heart, Lung & Blood (including, Medical Ethics1, PEP,				
Semester 2 (18 weeks)	Cardio-respiratory Fitness (including, ECE, PEP, EBM1 and SSC 1	Semester 4 (18 weeks)	Abilities & Disabilities (including, ECE, PEP, CS	Semester 6 (19 weeks)	Nutrition, metabolism & Excretion (including Medical Ethic2, PEP and SSC3	Semester 8 (19 weeks)	Family and Children (including PEP	Semester 10 (21 weeks)	Oncology
Exams	Exams			Exams	Exams				
								Accident & Emergency	
								Exempting exam	
								Graduation Project	

Key:
 CS – Communication skills
 ECE – Early Clinical Experience
 EMB – Evidence based medicine
 SSC – Student Selected Component (elective course)
 PEP – Personal Excellence Path



Number of hours

- **Total credit hours:** 209
- **compulsory courses:** 203
- **Elective courses:** 6

Phase I credit hours	82 credit hours
Specialized courses	76 credit hours
Faculty requirements	6 credit hours
Phase 2 credit hours	127 credit hours
Specialized courses	123 credit hours
Faculty requirements	4 credit hours
Human rights course as university requirement	

Teaching & Learning methods

1. Problem-Based Learning (PBL) classes.
2. Themed case discussion (TCD).
3. Flipped classrooms.
4. Interactive lectures.
5. Clinical seminars.
6. Practical lab training.
7. Clinical Skills lab training.
8. Clinical sessions (Outpatient Clinics- inpatient - Emergency Department).
9. Mini-Clinical Evaluation Exercise for Trainees (Mini-CEX).
10. Clinical debriefing.
11. Peer-assisted learning.



Students' Assessment

Methods of Assessment:

- 1- Written (MCQ & short essay): to assess the cognitive domain.
- 2- OSPE: to assess the laboratory skills.
- 3- OSCE: to assess the psychomotor and the affective domains.
- 4- Observations (using observation checklists and rating scales) to assess the clinical skills (used for assessment in the clinical skills Lab, field training and clinical cases).
- 5- Poster preparation & presentation.
- 6- Written reports.
- 7- E-Portfolio/logbook: to assess the cognitive, psychomotor and the affective domains.
- 8- Graduation project.

Also, your activity and participation during PBL/TCD is evaluated by your tutor using the following points:

- Shows effective interpersonal abilities during session.
- Listens others' opinions with respect.
- Helps other students in learning.
- Communicates effectively.
- Gives and receives feedback.
- Takes part in answering the questions.
- Takes part in sharing own opinions.
- Shows evidence of achievement of learning objectives.
- Present the learning objective in attractive way.
- Shows evidence of thorough reading various resource materials.

Students' activities during PBL/TCD are evaluated by their tutors depending on these checklists:

PBL students' evaluation checklist:

Items	Marks
Group work & attitude	
Shows effective interpersonal abilities during session	1
Listens others' opinions with respect	1



Helps other students in learning	1
Behavior	
Communicates effectively	1
Gives and receives feedback	1
Participation	
Takes part in answering the questions	1
Takes part in sharing own opinions	1
Self-study and presentation	
Shows evidence of achievement of learning objectives	1
Present the learning objective in attractive way	1
Shows evidence of thorough reading various resource materials	1
Overall Marks	10

TCD students' evaluation checklist:

Items	Marks
Group work & attitude	
Shows effective interpersonal abilities during session	0.5
Listens others' opinions with respect	0.5
Helps other students in learning	0.5
Behavior	
Communicates effectively	0.5
Gives and receives feedback	0.5
Participation and Study	
Shows evidence of prior knowledge	1
Takes part in answering the questions	0.5
Takes part in sharing own opinions	0.5
Shows evidence of thorough reading various resource materials	0.5
Overall Marks	5

Graduation Project

The tenth academic level contains a graduation project that the student implements over a period of seven weeks; includes:

- 1- Clinical training period in a teaching or university hospital inside or outside Egypt.
- 2- A review article or experimental research under the supervision of faculty members or physicians in the clinical training place.



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Assessment Marks

Semester	Course	Code	Total weeks	Credit hours	Total hours	Marks					
						Midterm 20%	Final			Total	
							MCQ	Essay	OSPE/OSCE		
Phase I											
Year 1											
Semester 1	Introductory week		1								
	Life cycle	MPPh1S1LC	18	19	285	120	200	140	140	480	600
Semester 2	Cardio-Respiratory Fitness	MPPh1S2CRF	18	19	265	120	200	140	140	480	600
	Elective course				20	Pass/Fail exam			100		
	Evidence Based Medicine (1)	MPPh1S2EBM	2	30		60	40		100	Pass/Fail exam	
Year 2											
Semester 3	Nutrition and Metabolism	MPPh1S3NM	18	19	265	120	200	140	140	480	600
	Elective course				20	Pass/Fail exam			100		
	Evidence Based Medicine (2)	MPPh1S3EBM	2	30		60	40		100	Pass/Fail exam	
Semester 4	Abilities and disabilities	MPPh1S4AD	18	19	285	120	200	140	140	480	600
	Communication skills	MPPh1S4CS			2	30				100	100



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Phase II											
Year 3											
Semester 5	Heart, lung and blood	MPPh2S5HLB	19	19	285	140	200	120	240	560	700
	Medical ethics (1)	MPPh2S5ME		2	30				100	100	Pass/Fail exam
Semester 6	Nutrition, Metabolism & Excretion	MPPh2S6NME	19	19	261	140	200	120	240	560	700
	Elective course				24	Pass/Fail exam				100	
	Medical ethics (2)	MPPh2S6ME		2	30				100	100	Pass/Fail exam
Year 4											
Semester 7	Mind and Movement	MPPh2S7MM	19	21	291	140	200	120	240	560	700
	Elective course				24	Pass/Fail exam				100	
	Human rights	MPPh2S7HR					100				Pass/Fail exam
Semester 8	Families and Children	MPPh2S8FC	19	21	315	140	200	120	240	560	700
Year 5											
Semester 9	Special senses, Community & Research Methodology	MPPh2S9SS	21	21	315	140	200	120	240	560	700
Semester 10	Oncology module	MPPh2S10AE	22	8	120	180	200	120	300	620	800
	Emergency			8	120						
	Graduation project			6	90						
	Exit exam						200	100	300	600	600



Academic Standards

MMPME had adopted the National Academic Reference Standards (NARS) 2nd Edition, 2017.

Dates for the Academic Year

Student's intake is fixed for September of each year. Semester 1 starts from late September to early January. Semester 2 starts from early February to late June. Summer exams for failed students will be held in late July for semesters 1, 3, 5, 7, 9 and late August for semesters 2, 4, 6, 8, 10. Graduation exam will be held in October and its re-sit in January of the Subsequent year. Human rights exam will be held for year four students according to the university timetable.

Program Admission Requirements

1- Egyptian students:

New Egyptian students are accepted into the program from among the following categories:

- New Egyptian students who are candidates for admission to the Faculty of Medicine - Mansoura University through the coordination office of the Ministry of Higher Education or those transferred through the Office for Coordination of Admission to Universities and Institutes.
- It is permissible to accept transferring the registration of new students from equivalent or non- equivalent colleges in government universities as soon as places are available, and meeting the minimum admission requirements for any Egyptian government medical school.

2- Foreign students:

- New foreign students are admitted to the program according to the rules set by the Ministry of Higher Education and according to the conditions set by it, through the General Administration of Education and Student Affairs and the Expatriate Department at the university. [https:// www.wafeden.gov.eg](https://www.wafeden.gov.eg)

Tuition and bench fees (subject to review every year)

- Egyptian students: 90000 Egyptian pounds/academic year.
- Foreign students: 9000 US dollars/academic year.





Regulations for Progression and Program Completion

- The student is considered successful in the academic level and moves to the higher level if he gets 60% of the total grades for the semester level separately.
- The grades obtained by the student in human rights courses (university requirement for graduation) and the listed courses as a college requirement are not added to semester grades or GPA, and failing in these courses does not affect the student's transition from an academic level to a higher level.
- **Examination Results:** The result is declared as:

Percent	Points	Grade	
> 90%	4	A	Excellent
85% - <90%	3.67	A-	
80% - <85%	3.33	B+	Very Good
75% - <80%	3	B	
70% - <75%	2.67	B-	Good
65% - <70%	2.33	C+	
60% - <65%	1.67	C	Pass

A student is considered to have failed the semester exams if he obtains a grade of less than 60% from the end of the maximum score for this semester and the grade is (F).

- **Rules for dismissal from the program:**

The subcommittee considers the dismissal of students who have exhausted their failing times after spending periods of study and exam entry opportunities as follows:

1. **First-level students:** The maximum number of studies is two academic years (one year as a freshman and another year as a pre-return).
2. **Second level students:** a maximum of three years of study (one academic year as a freshman and another two years as a repetition).
3. **Third-level students and beyond:** the maximum number of studies is five years (one academic year as a freshman and four other years as a possibility for repetition).
4. The sub-committee may dismiss a student who did not attend faculty and did not pay tuition fees for two consecutive years.



Medical Centers for Students' Training

1. Urology and Nephrology Center.
2. Ophthalmology Center.
3. Gastrointestinal Surgery Center.
4. Medical Experimental Research Center.
5. Oncology Center.
6. Mansoura University Children's Hospital.
7. Mansoura University Hospitals.
8. Internal Medicine Specialist Hospital.
9. Emergency Hospital.
10. Cardio-thoracic surgery center.

Students' academic advising

➤ What is the academic advising?

It is the **work** that the **staff members** do to familiarize students with the program and its academic and student activities. Also, it aims to **help** them going through the study in the best possible way, and to overcome the obstacles they encounter.

➤ Who is the academic advisor?

The academic advisor for a group of students is one of the staff member in charge of their PBL/TCD sessions.

➤ Objectives:

1. Follow up the students **academically** and guide them.
2. Helping students to discover their **abilities and preferences**.
3. Preparing **new students** to learn about university life and its study system.
4. Work to consolidate the relationship between students and faculty members and build social relationships for the student with his colleagues.
5. Study the negative behavior of some students and work to find appropriate solutions for them.
6. Attention to **talented** students and support their creativity.



7. Helping students with **special needs** in educational attainment, social and psychological adaptation, study of their problems, and work to solve them.

➤ **Student role in academic advising:**

1. Determine the date of meeting with his academic advisor.

2. Prepare a list of questions about his needs before meeting with him.

3. Communicate continuously with his academic advisor in order to enable him to follow you well.

4. Create and complete his electronic portfolio, then make it visible for his academic advisor.

➤ For more details, you can check the academic advising guide on the program website:

<https://manchester.mans.edu.eg>

Student e-Portfolio

- A portfolio is a living document, providing evidence of student accomplishments, skills, abilities and extra curricula activities.
- A purposeful collection of student work that documents the quality and scope of student experience and tracks student professional development and career planning over time.
- In the current health care environment, it is not sufficient to say you are up to date, it is essential to provide evidence.
- In today's competitive job market, effectively showcasing your knowledge and skills to an employer is critical in seeking and sustaining employment.
- Portfolio can help provide further evidence of professional qualifications & abilities.

Students' Activities

- The university's role is not only scientific one, but it exceeds to play major role in all activities that can support the student through his /her study.
- This will be done through presenting variable program which prepare the student to face life responsibilities after graduation this in turn will make the faculty a source of spreading cultural, social, and scientific ideas.
- **Activities of the Student Welfare Department:**
 - Social activity and trips.
 - Mansoura Manchester Students Society (MMSS) Board elections.



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- Arts Activity.
 - Cultural activity.
 - Sports.
 - Student Families.
 - Scouts and Public Services.
 - Science Club.
- MMSS: <https://www.facebook.com/groups/168202696481>

Students' services

Student Hostel:

. <https://alzahraa.mans.edu.eg/studentApplications>

Student Services Center (SSC):

ssc.mansoura-manchester@mans.edu.eg 

Mansoura University Students Hospital:

- Great medical service center run by the university doctors and nurses.
- Allowed online booking of clinics online.

Library:

Providing computer labs and wireless Internet and a comprehensive library of the latest scientific references



Mansoura Olympic village

<http://olympic.mans.edu.eg/>

Guide to Mansoura

<https://en.wikivoyage.org/wiki/Mansoura>

Non-Egyptian administration

Fsoffice@mans.edu.eg



How can you contact us?

- The programme is run by a team of academic/clinical and administrative staff. Administration office is in the **4th floor**.
- Please use the following contact information for any inquiry.

Name	Position	Mobile number	E-mail
Prof/ Ahmed Negm	Program Director	01001550442	Arnegm@mans.edu.eg
Prof/ Adel Bondok	<ul style="list-style-type: none"> ➤ Deputy Program director ➤ Phase 1 Director 	01005646156	adelbondok@mans.edu.eg
Prof/ Rafik Barakat	<ul style="list-style-type: none"> ➤ Academic advisor of the program ➤ Phase 2 Director 	01110999389	Rafikygy@mans.edu.eg
Dr/ Emad Magdy	Phase 3 Director	01278757828	dremadshawky@mans.edu.eg
Prof/ Amany Atwa	Chief tutor of sem 1	01002929741	amanyaaa@mans.edu.eg
Prof/ Shereen Samir	Chief tutor of sem 2	01006708696	drshery98@mans.edu.eg
Dr/ Nirmeen Megahed	Chief tutor of sem 3	01281728280	nirmeenmegahed@mans.edu.eg
Prof/ Dalia Saleh	Chief tutor of sem 4	01006723381	meteor_381@mans.edu.eg
Prof/ Magda Abd Elsalam	Chief tutor of sem 5	01000813113 01013236595	d_magda@mans.edu.eg
Prof/ Alaa Wafa	Chief tutor of sem 6	01006569680	Dralaa@mans.edu.eg
Prof/ Khalid Nour	<ul style="list-style-type: none"> ➤ Chief tutor of sem 7 ➤ Orthopedics Coordinator 	01003660657	k_nour@mans.edu.eg
Prof/ Maged Elshamy	Chief tutor of sem 8	01114702977	maged66@mans.edu.eg
Pro/ Rania Kamel Farg	<ul style="list-style-type: none"> ➤ Chief tutor of sem 11 ➤ Ophthalmology Coordinator 	0 122 373 4261	raniakamelfarag@hotmail.com
Prof/ Rehab Sallam	Rheumatology	01063664046	rehabsallam@hotmail.com



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	Coordinator		
Dr/ Mohamed El Sherbeny	Neurosurgery Coordinator	01005731574	M_elsherbiny@mans.edu.eg
Prof/ Eman Elsheshtawy	Psychiatry Coordinator	01066516810	emanmady85@yahoo.com
Prof/ Mayada Sabry	Pediatrics Coordinator	01277003010	dr_mayadasabry@yahoo.com
Dr/ Ahmed Hemdan Fetoh	ENT Coordinator	0100 297 6488	drahmedhemdan86@mans.edu.eg
Prof/ Enas El Sherbeny	Medical Research Coordinator	0 109 760 3888	
Dr/ Fatma Fesal El Dakrory	ENT Coordinator	0 100 245 5920	hishamebada@mans.edu.eg
Dr/ Aya Mohamed Hamdy	Ophthalmology Coordinator	01004701791	Aya.hashish@mans.edu.eg
Dr/ Hisham Atef Helmy	ENT Coordinator	0 100 245 5920	hishamebada@mans.edu.eg
Prof/ Hanan Fathi Mohamed	Dermatology Coordinator	0 100 960 1456	hananfm@mans.edu.eg
Prof/ Tamer Youssef	Surgery Coordinator	01223926974	Tamer_youssef@mans.edu.eg
Dr/Rasha Samir	Nephrology Coordinator	01093333209	Rashasamir@mans.edu.eg
Prof/ Tarik Fouad Sheta	Internal Medicine Coordinator	01006387865	drtareksheta@mans.edu.eg
Dr/ Ahmed Abd ElHalim Sheta	Urology Coordinator	01020245496	Ahmed_halim@mans.edu.eg
Dr/ Basma Zakaria Ebrahim	Internal Medicine Coordinator	01063494835	Basma_zakaria @mans.edu.eg
Prof/ Shaima Saber ElAshawah	Hematology Coordinator	01008783288	Shaimaasaber@mans.edu.eg
Dr/ Mahmoud abd Elbadiaa	Cardiology Coordinator	01008492949	mahmoudbadie@mans.edu.eg
Dr/ Rehab El Morsy	Chest Coordinator	01063884630	rehabahmad81@mans.edu.eg
Prof/ Manar Adel	Head of Quality Assurance Committee	01004996882	manaradel1982@gmail.com
Prof/ Ghada Helal	Head of Elective Courses and Research Committee	01090699046	Ghadahelal76@mans.edu.eg



Prof/ Moemen Dalia	Head of the students' service center	01224647147	daliamm@mans.edu.eg
Dr/Mohamed Refaat	Head of E-Learning Committee	01069088220	M_refaat@mans.edu.eg
Prof/ Aml Fathy	Head of Personal and Professional Development Track Committee (e-Portfolio)	01000700390	amalfathy@mans.edu.eg
Mrs/ Hanim Mahmoud Hussin	Head of Students Affairs	01068527766	Hanim.abdelaaty81@gmail.com
Ms. Sherwet samy El Saed	Program Director's Secretary	01063930626	Sherwet_samy@yahoo.com

How will we contact you?

- It is your responsibilities to **update your contact information** at least annually.
- No information regarding a student will be divulged and no details regarding contact address etc. will be forwarded to anyone without the consent of the student.
- The most up-to-date **programme information**, including your personalized timetable, guides and handbooks, general forms and other relevant information are all available Moodle. Notifications and programme information are delivered regularly via Moodle, which also provides your e-Portfolio.
- It is **advisable** (and you are expected as a professional healthcare student) to check the Moodle every day as well as your e-mail.
- Please note **e-Learning resources**, such as PBL cases, lecture notes, tests and quizzes, are available on Moodle.
- It is your **responsibility** to check your university e-mail and Moodle on a daily basis as missing communications from the programme will be viewed as unprofessional.



Language requirements

Teaching in MMPME is **totally in English**, if you found that your English language level cannot fit with studying and working in the program, you are **advised** to seek support and guidance from any Language Centre from the start of the medical studies. You can contact the program academic advisor for help.

Guidance on Social Networking for Healthcare Students

- Social networking is a popular online activity: millions of people of all ages and backgrounds use social networking sites every day, online social networking sites, are used:
 - To **keep** in touch with friends, both in words and through sharing music, video and other types of files.
 - For educational and professional **benefit**, through sharing information about the latest developments in treatments and practice, problem-solving, encouraging participation, and community building.
 - To **forge** new relationships based on common interests.
 - To **make** their views and opinions known.
 - To **take part** in discussions on virtually any subject.
- People often interact with social networking sites over long periods of time and, occasionally, excessive activity of this nature may have detrimental effects on their work or study.

What precautions should be taken when social networking?

The same ethics, morals and penalties apply to online social networking as to any other activity. So, the following pointers may be helpful:

- **Avoid** posting confidential information about patients, clients and service users that could violate professional codes of conduct
- **Consider** the language and terminology that you use when you are online and make sure that it is appropriate.
- **Use** your common sense. If you feel that a post, a picture, or a video that you are about to upload might have repercussions for you later, or might not be in good taste (e.g., it relates to sexual activity or inappropriate behaviour, or it expresses inappropriate views), then simply do not post it. Once it is online it is there for good.



- **Do not post** material that might be considered offensive and/or derogatory, that could cause somebody else to feel bullied, harassed, or that could harm somebody's reputation. If you have a grievance about an individual related to your programme, follow it up through the recognised channels in the faculty and/or the wider University.
- It is **imperative** that if you post anything about somebody else, including any images of them, it is done with their knowledge and consent. It might seem inoffensive to post images of friends, relatives, staff or other colleagues, but it might easily cause offence that you had not intended or could not have foreseen.
- **Avoid** joining any groups that could be seen as discriminatory or judgemental in nature.

Dress Code

- Communication, both verbal and non-verbal, including dress code, is an important element in ensuring that professional standards are maintained.
- It has been shown that non-verbal communication is at least as important as verbal communication, so how a student or health care professional appears to patients, clients, service users, relatives, professionals or colleagues may communicate as much as what is said.
- Styles of dress or articles of clothing that introduce barriers to communication or that compromise, or could potentially compromise, hygiene must be avoided. Styles of dress should inspire confidence and add to, not detract from, effective and sensitive communication.

The following are therefore required:

- Students must be clean and smart in their appearance, wearing clothes that are well maintained and adhere to public expectations of health care professionals.
- Fabrics should be washable, and woolen or thick piles should be avoided due to the risk of microbial colonization.
- Nails should be kept short (they should not extend beyond the fingertip) and clean. They should be free from nail varnish and artificial nails.
- Hair should be fastened back so that it does not touch a patient. Beards and moustaches should also not touch patients.



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- Any make-up should be discreet.
- Footwear should be in a good state of repair, cleanable, low-heeled, closed toe and well-fitting around the foot and ankle (in contact with the patients)
- Students should wear University/Trust identity passes.

Students should not wear:

- Clothing with slogans or unprofessional images.
- Clothing that is revealing (or that may become revealing when in certain positions such as bending over). Clothing should not be shorter than just above the knee when standing (for female) and should be long pants in male. NB Very long and/or floaty clothing may also result in hygiene and safety issues.
- Clothing that obscures or covers the face.
- Any items that may dangle and touch patients e.g., ties, lanyards. When the Hijab is worn then this must be secured in place so that it does not dangle.

Contact:



Faculty of Medicine, Mansoura University, El-Gomhoreya St., Mansoura City, Dakahlia Governorate 35516 Egypt.



ssc.mansoura-manchester@mans.edu.eg



(02) (050) 2235069.



(02) (050) 2267016.