



Academic advising

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(الاعتماد) Accreditation

(الإرشاد الأكاديمي) Academic advising

Accreditation Journey

A scenic view of a paved path lined with vibrant pink cherry blossom trees in full bloom, leading into the distance under a soft sky. The path is flanked by green grass and the trees create a beautiful canopy overhead. The overall atmosphere is peaceful and celebratory.



ACCREDITATION

ما هو الاعتماد؟

ما أهمية الاعتماد؟

ما خطوات الحصول على الاعتماد؟



ما هو الاعتماد؟

23/1/2017

هو الاعتراف الذي تمنحه هيئة ضمان جودة التعليم
و الاعتماد للبرنامج إذا كان يستطيع أن يثبت
توافقه مع المعايير المعلنة و المعتمدة.



ما أهمية الاعتماد؟

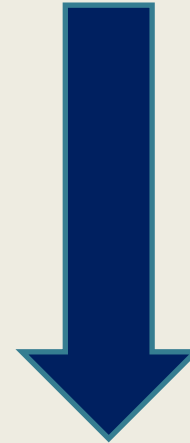
- حصول الخريج على شهادة معترف بها مقارنة بالكليات النظرية.
- الاعتماد القومي يمهد الطريق للحصول على الاعتماد الإقليمي ومن ثم العالمي.
- ضمان للمستوى الأساسي في جودة التعليم.

ما خطوات الحصول على الاعتماد؟

ملف الاعتماد



الخطة الاستراتيجية
للمؤسسة



الدراسة الذاتية للبرنامج

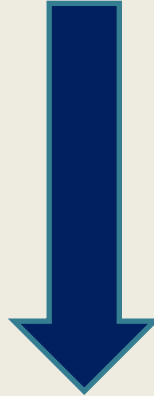
الدراسة الذاتية للبرنامج



المحاور



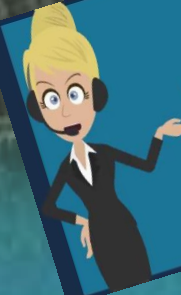
إدارة البرنامج



الفاعلية التعليمية

- المعايير الأكاديمية (NARS).
- هيكل البرنامج.
- الطلاب.
- أعضاء هيئة التدريس.
- التعليم والتعلم.
- التقويم.
- التعزيز والتطوير.





ACADEMIC ADVISING

Academic advising

What does it mean?

Who is the academic advisor?

What are its objectives & tasks?

What are its steps?

Don't.

What is academic advising?

It is the **work** that the **staff members** do to familiarize students with the program and its academic and student activities.

Also to **help** them going through the study in the best possible way, and to overcome the obstacles they encounter.

Who is academic advisor?



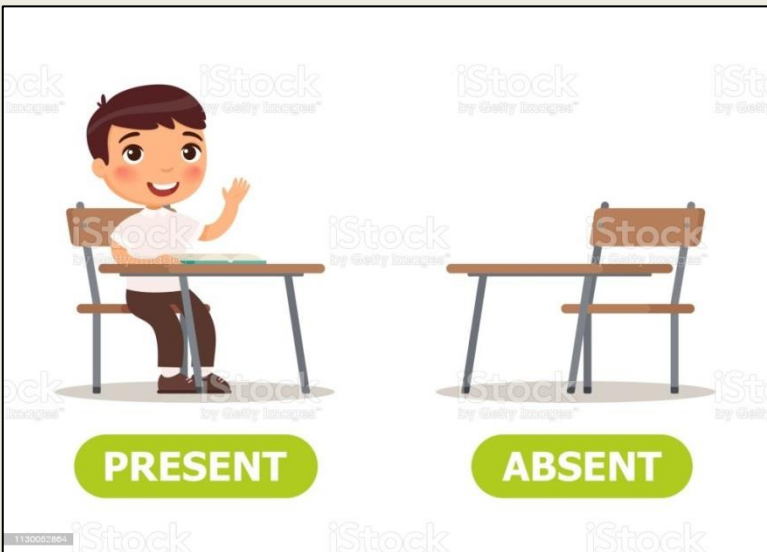
The academic advisor for a group of students is the staff member in charge of their PBL sessions (PBL tutor).



Tasks & Objectives:



Resit Exam



Objectives & Tasks:

1. Follow up the students **academically** and guide them.
2. Helping students to discover their **abilities and preferences**.
3. Preparing **new students** to learn about university life and its study system.

Objectives



Objectives & Tasks:

4. To consolidate the **relationship** between students and faculty members.
5. Studying the **negative behavior** of some students and work to find appropriate solutions for them.

Objectives



Objectives & Tasks:

6. Attention to **talented** students and support their creativity.
7. Helping students with **special needs** in educational attainment, social and psychological adaptation, study of their problems, and work to solve them.

Objectives



Steps:

ورقی

1. Group meeting:



**Group
report**



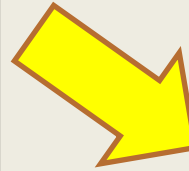
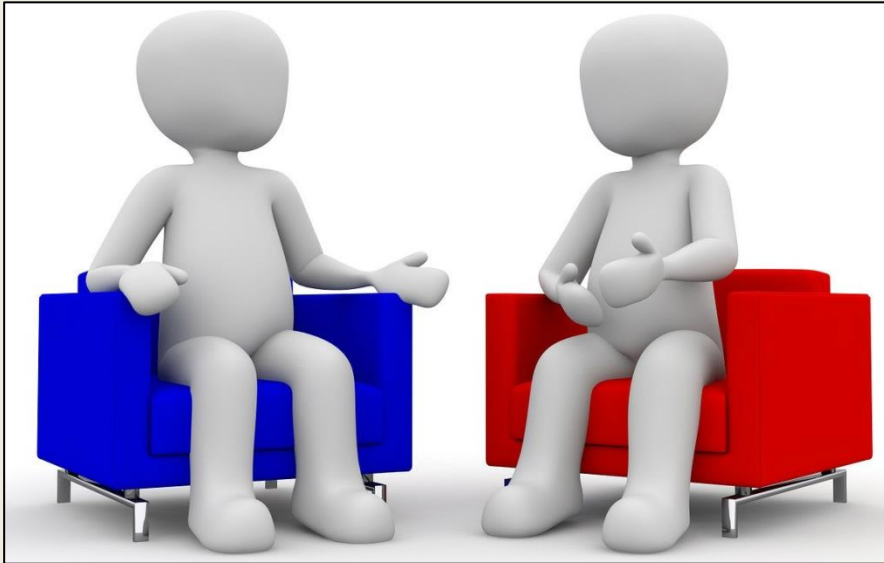
Tutor role

	Students' names	Academic advising topics	Students' signature
1		<ul style="list-style-type: none"> - Advisor' s contact information & official hours. - Overall aim of the semester. - Study plan of the semester. - Required activities. - Semester evaluation marks. - Assessment methods. - Problems in previous semester(s) - Elective courses. - Portfolio & visibility. 	
2			
3			
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2. Individual meetings:

إلكتروني



**Checklist:
For
each student**

Student role

	Check items	Yes	No
Academic performance:	1. You have problems with studying.		
	2. You have a language problem.		
	3. You are frequently late to class.		
	4. You don't spend enough time on lessons.		
	5. You have bad background on certain subject.		
	6. You have too many outside activities.		
	7. You aren't actively participating in different activities.		
Extra-academic performance:	8. You have leadership skills.		
	9. You have skills for planning.		
	10. You have skills for time management.		
	11. You have problem solving skills.		
Health state:	12. You have any health problems.		
	13. You take any medications.		
	14. You suffer from any psychological problems.		
	15. You have thoughts about ending life.		
Social state:	16. You have any personal problems.		
	17. You have any social problems.		
	18. You have sleep problems.		
Talents:	19. You have a talent.		
	20. You have a talent in a certain subject.		



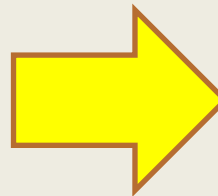
**Individual report:
For
only needed students**



QAC



**Program
academic advisor**



Decision Making

Student's name:

Semester:

PBL group:

Academic year:

Academic advising topic:

.....
.....
.....
.....

Semester GPA:

Academic advisor's name:

Date:

Academic advising results:

.....
.....
.....
.....



Don't:



1. The academic advisor does **not have the authority** to make decisions, but he has to present many possible solutions to the student's problem.
2. The academic advisor is **not expected to raise** the level of the student, but he can encourage the student to make the maximum use of the capabilities he possesses.



3. It is **not permissible** for the academic advisor to **criticize** one of his fellow **faculty members** in front of students even if the faculty member was a part of the student's problem.

4. The academic advisor **should not criticize** the student, but he can point to matters in which the student appears weak or strong, aiming to raise the student's level.



5. The academic advisor **should not let down the confidence** of the student in matters of his personal nature, but he may request appropriate professional assistance to help the student suffering from personal or social adjustment.

Activities during academic year (2020-2021)

Resit students:

**Meetings before & After Midterm exam:
(Challenger) & revision timetables.**

Frequently absent students:

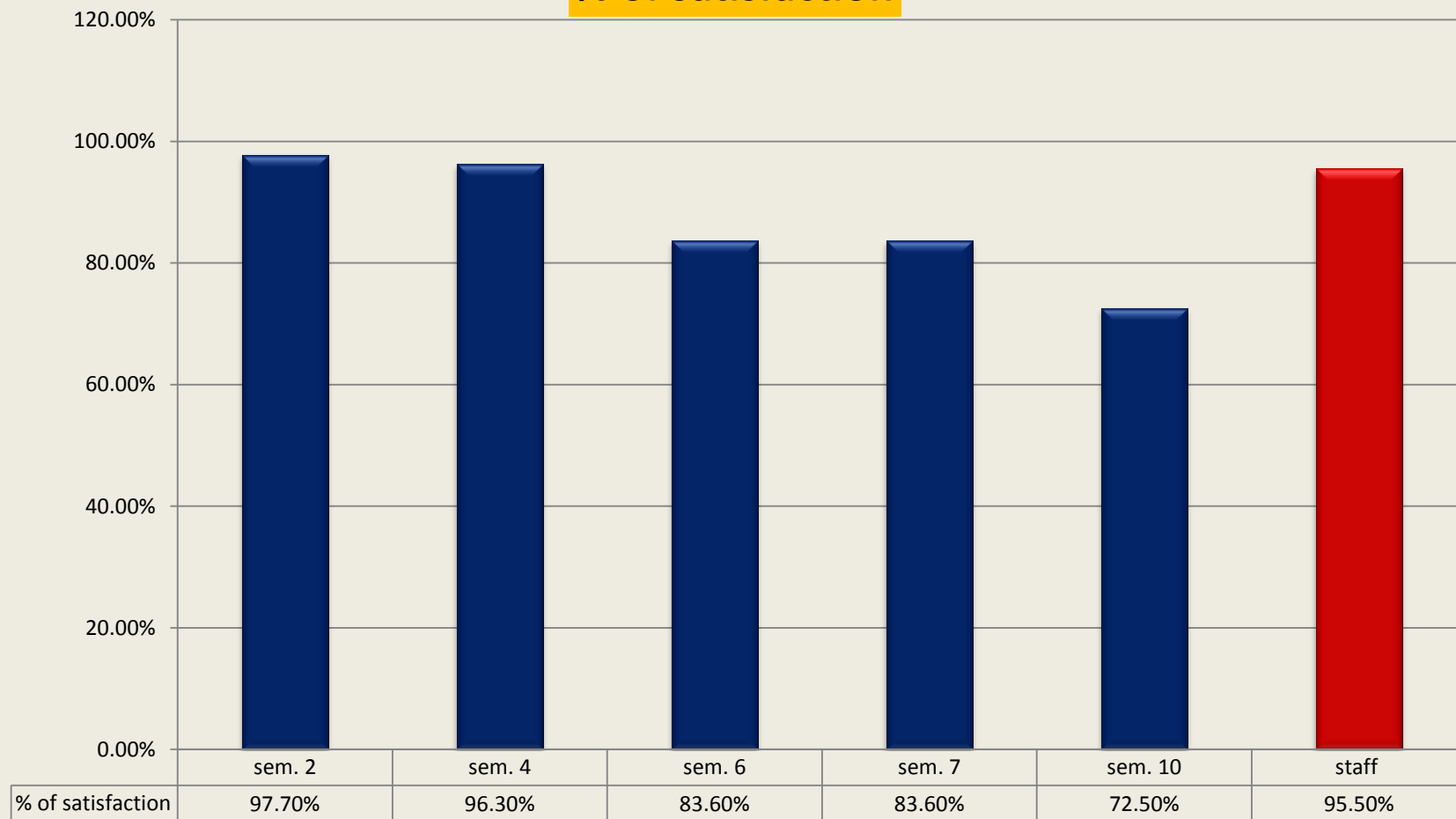
Meeting & Feedback.

Special needs:

**Psychiatric support for (17 cases):
(3 of them were admitted).**

Evaluation of academic year (2020-2021)

% of satisfaction

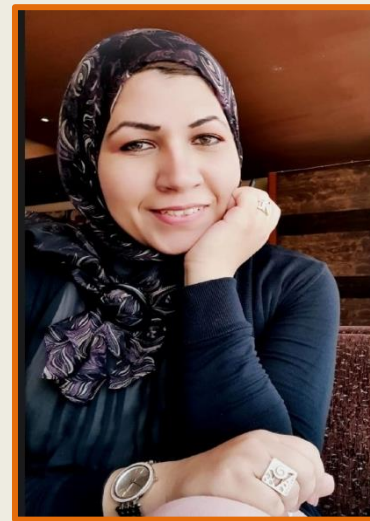




Dr. Manar A. Helmy



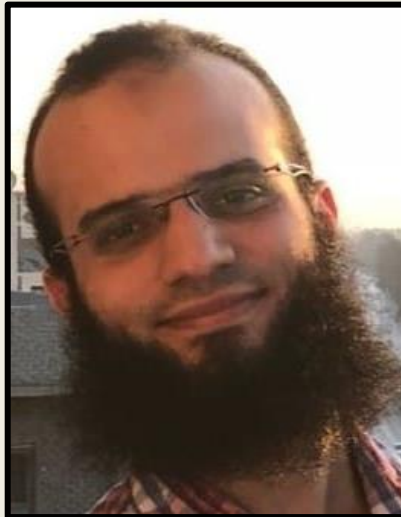
Dr. Randa El-Gamal



Dr. Eman Shaaban



Dr. Hend M. Hassan



Dr. Omar Hamdy



Dr. Nouran Samra



Dr. Maamon Eisa



Sherwet Samy

نرحب بحضراتكم جميعا في لجنة ضمان الجودة

لنشر ثقافة الجودة والاعتماد.



Welcome

